

## **Terms and Conditions of Bristol Selfie Station Hire**

By securing a booking, you are accepting the following Terms and Conditions.

### **Deposits, and Payments**

All quotes are valid for 28 days and are subject to availability. We do not hold dates without a deposit. Once the booking is confirmed and the invoice issued, you have 7 days to pay the deposit to confirm the booking. If the deposit is not received, the Selfie Station will be freed up for other enquiries. Don't worry, we'll make every effort to call you to see if you still want the booking before booking anyone else.

Final payment for the remaining balance must be received and cleared 4 weeks prior to event. The only payment method accepted on the day itself is cash on arrival at the venue and prior to the Selfie Station session starting.

### **Space and Access**

Our Selfie Station should only be used indoors or inside a totally waterproof marquee that has a solid, flat, and level floor. If you have another outside venue that is covered, let's talk and see if it's doable. As long as we are covered and have access to a plug, we are normally good to go.

The Selfie Station comes in flight cases with wheels so we can normally access most venues.

### **Timings**

The set-up and running times will be agreed at the time of booking. In the event that you need to change the timings we will do our best to accommodate, but cannot guarantee changes will be possible. In the event that we cannot change times the normal cancellation terms apply.

We will always allow extra travelling time in case of traffic delays but cannot be held responsible for delays beyond our control.

### **Power Supply**

The photo booth will require an electricity supply which should be within 50 metres of the equipment. If you are planning to supply electricity from a generator, please contact us in advance so we can ensure that you are aware of the correct generator specifications required.

It is essential that we have access to a plug, without which we'd be unable to complete the booking.

### **Cancellations**

Let's face it, no-one likes a cancellation fee, but unfortunately we need to cover ourselves.

If you have to cancel your booking for any reason the following terms apply:

More than 4 weeks' notice then you will lose only the deposit paid.

14-28 days' notice then a cancellation fee equal to 50% of the total hire fee will be due.

Less than 14 days' notice then the full charge is payable unless paid within 5 days of cancellation when it will be reduced to 75%.

Where a change of date is requested we will, where possible and subject to availability, transfer your booking and deposit. However, where we have no availability on the new date the original booking will be deemed as cancelled and the regular cancellation terms above will then apply.

### **Damage to Equipment and Safety of Staff**

We all like a good time, but in the unlikely event that there is a guest or guests that may affect the safe running of our equipment, risk damage to the Selfie Station, props, or other equipment, or rudeness or threats to our staff we reserve the right to immediately cease use of the equipment and remove it from the event. In this instance the hire fee still remains payable in full.

The customer is responsible for any deliberate damage or loss caused to the Selfie Station, or it's accessories, or props by their guests.

If we feel that due to excess alcohol someone is unfit to use the booth we reserve the right to refuse them access.

We do have extensive public liability insurance so we are covered for any serious issues.

### **Misc**

Should any technical problems occur during your event which results in a less than acceptable level of service, a refund will be given. The amount of refund will be discussed depending on the duration of the technical issue. This is not something that would normally happen, but worth mentioning, just in case!

### **Photos onto Facebook**

By securing a booking you are agreeing to allow your photos to be posted onto the Bristol Selfie Station Facebook page, unless you tell us otherwise. Should you wish to remove any photographs, please let us know and this will happen as quickly as reasonably possible. We will never post any inappropriate photographs. Any photos with children will only be posted with previous agreement, to be discussed prior to your event.